



बिहार सरकार

Govt of Bihar

Animal & Fisheries Resources Department

Directorate of Fisheries, Patna, Bihar

1. With an objective of Strengthening of Fisheries Cooperatives Societies ,Directorate of Fisheries, Department of Animal Husbandary & Fisheries Resources invites "Expression of Interest for empanelment of Cluster Based Business Organizations (CBBOs) for Facilitated infrastructure and economically Strengthen of 20 Fisheries Cooperative Societies under Directorate of Fisheries (Animal and Fisheries Resources Department), Govt. Bihar.
2. The detailed terms and condition for qualification of the Agency for submission of bids/proposals and selection criteria, scope of work of the agency etc. are indicated in the Bid Documents, which can be downloaded from our website-"<https://state.bihar.gov.in/ahd>" and "[fisheries.bihar.gov.in](https://fisheries.bihar.gov.in)"
3. Brief Details for bidding for empanelment are as below:

<b>Tender / Empanelment Fee</b>	Rs. 6000/- through DD in favor of "Director Fisheries, , Bihar.Patna" which is non-refundable.
<b>Last Date for submission of queries/ Clarifications</b>	<b>21/07/2025</b>
<b>Pre-Bid Meeting Date and Venue</b>	<b>14/07/2025, 11:00 AM</b> at Department's Meeting Hall on 2 Floor, Vikas Bhawan, New Secretariat, Bailey Road, Patna- 800001.
<b>Last Date and time for receipt of Proposal through speed post / courier</b>	<b>08/08/2025, 5 PM</b>
<b>Date and Time of Opening of Proposal</b>	<b>12/08/2025, 11:00 AM</b> in the Departments Meeting Hall on 2 Floor, Vikas Bhawan, New Secretariat. Bailey Road. Patna- 1
<b>E-mail</b>	<a href="mailto:directorfisheries-bih@nic.in">directorfisheries-bih@nic.in</a>
<b>Contact Detail</b>	<b>Sri Pramod Bhagat</b> , Asst. Director, Fisheries (SPU) Directorate of Fisheries, New Secretariate Vikas Bhawan, Bailey Road, Patna-800015 Mobile: 9473 191575
<b>Note- Any kind of amendment/corrigendum will be published at the above web address</b>	

Directorate of Fisheries, Bihar, Patna (AFRD) reserves the right to accept or reject any or all proposals without incurring any obligations to inform the affected applicant/s of the grounds thereof.

**Director, Fisheries**

Directorate of Fisheries

Animal & Fisheries Resource Department

New Secretariat, Bailey Road, Patna- 800001

**Proposed schedule of activities:**

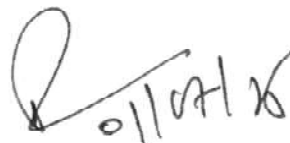
<b>Last Date for submission of queries/ Clarifications</b>	<b>22/07/2025</b>
<b>Pre-Bid Meeting Date, Time and Venue</b>	<b>14/07/2-25, 11:00 AM</b> in the Meeting Hall of Department
<b>Last Date and time for receipt of Proposal through speed post / courier</b>	<b>08/08/2025, 5 PM</b>
<b>Date and Time of Opening of Proposal</b>	<b>12/08/2025, 11:00 AM</b>

**Newspaper advertisement on**  
**Empanelment of Cluster Based Business Organizations**  
**(CBBOs) for Handholding of Fisheries Cooperative Societies**

**Advertisement No:**

**Date: .....**

The Directorate of Fisheries, Bihar Patna invites applications for “Empanelment of Cluster Based Business Organizations (CBBOs) for Handholding of Fisheries Cooperative Societies” under State & Central Scheme’s from SFAC/NABARD/NCDC/NAFED empaneled CBBOs under Central Sector Scheme for Formation and promotion of 10000 FPOs Scheme. For detailed guidelines, application & relevant documents visit: <http://fisheries.bihar.gov.in>. Last date for submission of application is **08/08/2025**.



**Directorate of Fisheries, Bihar Patna**



**Expression of Interest**  
**For**  
**Empanelment of**  
**Cluster Based Business Organizations (CBBOs) for**  
**Handholding of Fisheries Cooperative Societies**

**Directorate of Fisheries , Animal & fisheries Resources**  
**Department , Govt. of Bihar**

**Patna**



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## 1. Fact Sheet

Tender No.	.....
Title of Tender	EOI for Empanelment of Cluster Based Business Organizations (CBBOs) for Handholding of Fisheries Cooperative Societies, under Directorate of Fisheries (Animal and Fisheries Resources Department), Govt. Bihar
Last date for submission of queries/clarifications through E-Mail/ Speed post/Courier	.....
Date of Pre-bid Meeting and venue	..... At Department's Meeting Hall on 2 <sup>nd</sup> Floor, New Secretariat, Vikash Bhawan, Bailey Road Patna-800015
Last Date and time for receipt of response to EOI	.....
Mode of Proposal submission	Offline
Address for submission of Proposal	Animal and Fisheries Resources Department, Government of Bihar, 2nd Floor, Vikas Bhawan, New Secretariat, Patna – 800015 Email: directorfisheries-bih@nic.in. Telephone no 0612-2215175
Tender document fee	Rs. 6000/- through DD in favor of "Director Fisheries, Bihar.Patna" which is non-refundable.
Letter of Awards	To be notified
Assignment duration	Empanelment will be for a period of 3 year, which may be extended further based on satisfactory work and mutually agreeable terms. Also, based on performance and need of the Directorate.
Nodal Person for general queries	<b>Sri Pramod Bhagat</b> , Asst. Director, Fisheries (SPU) Directorate of Fisheries, New Secretariate Vikas Bhawan, Bailey Road, Patna-800015 Mobile: 9473 191575
Website	<a href="https://state.bihar.gov.in/ahd">https://state.bihar.gov.in/ahd</a>
E-Mail	<a href="mailto:directorfisheries-bih@nic.in">directorfisheries-bih@nic.in</a>
Amendment /corrigendum, if any, shall be published at above mentioned web address.	

## **Disclaimer**

This EOI is not an agreement/contract and is neither an offer nor invitation by Directorate of Fisheries to the prospective Agency or any other person. The purpose of this is to provide interested parties with information that may be useful to them in the formulation of their application for qualification pursuant to this EOI. This EOI includes statements, which reflect various assumptions and assessments arrived at by Directorate of Fisheries in relation to this EOI. Such assumptions, assessments and statements do not purport to contain all the information that each Agency may require. This EOI may not be appropriate for all persons, and it is not possible for Directorate of Fisheries, its employees or advisors to consider the investment objectives, financial situation and particular needs of each Agency who reads or uses this EOI.

The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. Directorate of Fisheries accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein. Directorate of Fisheries, its employees and advisors make no representation or warranty and shall have no liability to any person, including an Agency under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EOI or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the EOI and any assessment, assumption, statement or information contained therein or deemed to form part of this EOI.

Directorate of Fisheries also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused, arising from reliance of any Agency upon the statements contained in this EOI. Directorate of Fisheries may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this EOI. The issuance of this EOI does not imply that the Directorate of Fisheries is bound to select and engage or to appoint the Selected Agency for the Project and the Directorate of Fisheries reserves the right to reject all or any of the Applications without assigning any reason whatsoever and any agency will not have any right to claim. The Agency shall bear all its costs associated with or relating to the preparation and submission of its Application, including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Directorate of Fisheries or any other costs incurred in connection with or relating to its Application.





## 2. Notice Inviting Expression of Interest

Directorate of Fisheries ,Animal & Fisheries Resources Department Govt. of Bihar

### **Expression of interest for Strengthening of Infrastructure and Financial Management of Fisheries Cooperative Society**

Directorate of Fisheries, Department of Animal Husbandary and Fisheries Resources invite Expression of Interest from eligible agencies for empanelment as Cluster based business Organisation for **Strengthening of Infrastructure and Financial Management of Fisheries Cooperative Society** from SFAC/NABARD/NCDC/NAFED empanelled CBBOs under Central Sector Scheme for Formation and promotion of 10000 FPOs Scheme.

The EOI document containing the details of qualification criteria, submission requirement, brief objective and scope of work and valuation criteria etc can be downloaded from the website <https://state.bihar.gov.in/ahd>

Application is to be sent by email only at [directorfisheries-bih@nic.in](mailto:directorfisheries-bih@nic.in) object of the mail should mention empanelment of cluster based business organisations first and thing of fisheries cooperative society the applications should be submitted on or before .....

Director  
Directorate of Fisheries

Note- Directorate of fisheries reserves the right to cancel this request for EOI and/or invite a fresh with or without amendments, without liability or any obligation for such request for EOI and without assigning any reason . Information provided at this stage is indicative and Directorate of Fisheries reserves the right to amend/Add further details in the EOI.

### 3. Letter of Invitation

Dear sir/ madam,

The directorate of fisheries invites Expression of Interest for empanelment as Cluster based business organisations for **Strengthening of Infrastructure and Financial Management of Fisheries Cooperative Society** from the SFAC/ NABARD/NCDC/NAFED empanelled CBBOs under Central Sector Scheme for formation of 10000 FPOs Scheme.

The EOI document containing the details of qualification criteria, submission requirement, brief objective and scope of work and valuation criteria can be downloaded from the website- <https://state.bihar.gov.in/ahd> .

#### **Submission of Proposal:**

Application as Annexure 1 is to be sent by email at [directorfisheries-bih@nic.in](mailto:directorfisheries-bih@nic.in). The subject of the mail should mention "Empanelment of cluster based business organisation for **Strengthening of Infrastructure and Financial Management of Fisheries Cooperative Society** on or before -----.

Also submit application in the format enclosed as Annexures along with the requisite & supporting documents and submit to the following address within the specified timeline.

**Office of:** Directorate of Fisheries,

Animal and Fisheries Resources Department, Government of Bihar,  
2nd Floor, Vikas Bhawan, New Secretariat, Patna – 800015

Email: [directorfisheries-bih@nic.in](mailto:directorfisheries-bih@nic.in). Telephone no 0612-2215175

For any technical clarification/ queries if any, agency may contact Directorate of fisheries at Tel.No. 0612-2215175 and email id - [directorfisheries-bih@nic.in](mailto:directorfisheries-bih@nic.in).

The application should be submitted in single PDF file multiple files are not allowed. No application received after due date will be accepted/ evaluated.

Yours faithfully

  
Director Directorate of Fisheries



#### 4. Background

The Directorate of Fisheries in Bihar operates under the Animal and Fisheries Resources Department of the state government, overseeing the development and management of fisheries resources. Its primary objectives include promoting fish production, ensuring sustainable aquaculture practices, conserving fish species, and implementing welfare schemes for fishermen.

##### Key Activities and Initiatives:

1. **Infrastructure Development:** The Directorate focuses on enhancing fisheries infrastructure by constructing new ponds, establishing hatcheries for species like Magur and prawn, and developing fish seed rearing facilities. These efforts aim to increase fish production and support aquaculture expansion.
2. **Financial Support and Subsidies:** Various schemes provide financial assistance to fish farmers. For instance, the Pradhan Mantri Matsya Sampada Yojana (PMMSY) has sanctioned projects worth ₹522.41 crore in Bihar, with a central share of ₹158.82 crore, to support activities such as establishing hatcheries, expanding aquaculture areas, and developing cold storage facilities.
3. **Community Empowerment:** Initiatives like JEEViKA empower women's self-help groups by granting them access to village ponds for fisheries activities. This approach promotes community-led aquaculture, providing training, capital support, and technical knowledge to enhance livelihoods.
4. **Technological Integration:** The Directorate is adopting modern technologies, such as drone applications in fisheries, to monitor and manage water resources effectively. These advancements contribute to increased efficiency and productivity in the sector. Directorate of Fisheries ,Department of Animal Husbandary & Fisheries Resources

There is 494 registered Fisheries Cooperative Societies in Bihar till 2023-24 in which there is 5.39033 lakh fisherman members . Govt. Waterbodies under fisheries Directorate is settled to these Fisheries Cooperative Societies for their Livelihood .More that 30951 water bodies were settled to these Cooperative Societies in 2023-24.Inspite of that economic Development of these Societies are not satisfactory . In a Study it has been found that there is no permanent office for them and record keeping is not done properly due to which there is always a situation of disputes in the Societies .

To Strengthen the Infrastructure and Financial Activities of the Societies and make their activities more transparent and Impactful a Scheme has been prepared to Strengthen 20 Fisheries Cooperative Societies in Bihar.

In order to undertake the work of Strengthening of Fisheries Cooperatives Societies ,Directorate of Fisheries, Department of Animal Husbandary & Fisheries Resources invites “ Expression of



Interest for empanelment of Cluster Based Business Organizations (CBBOs) for Strengthen the 20 Fisheries Cooperative Societies .

## 5. Scope of Work:

The broad scope of work to be performed by CBBOs is as follows:

1. Provide Pucca Rented office of two room with Veranda & toilet (Minimum Carpet Area 460 sqft.) including Electricity Bill & Municipality Charges etc..
2. Provide Office Equipment like Computer Printer , Internet facilities.
3. Manager and Accountant to run the Office
  - Manager (BBA/B.sc. Agri, B.Fsc.)- Minimum Rs. 20000 including EPF, ESI, Service chargers of Agency and GST
  - Accountant Cum Operator (graduate with certificate course of computer)- Minimum Rs. 15000 including EPF, ESI, Service chargers of Agency and GST
4. Provide fund for production of good quality seeds (Minimum for 02 hac.) @ Rs5L/hac.
5. Provide rented Office Accommodation including electricity and Municipal Charges .
6. Provide Office Equipment like Computer Printer , Internet facilities.
7. Manager and Accountant to run the Office
8. Provide fund for production of good quality seeds .
9. Stationary and Miscellaneous Expenses
10. Assist in the formalization and strengthening of Fisheries Cooperatives .
11. CBBO shall reach out to the existing active fisheries cooperatives members through awareness campaigns regarding the benefits of functioning as FFPOs and financial assistance available.
12. The CBBO will do gap analysis of the selected fisheries cooperative. This will include evaluation of their existing infrastructure, governance structure, financial management practices, potential for growth etc. Indicative parameters for gap analysis of selected fisheries cooperative are at Annexure VII
13. CBBOs will analyze present activities undertaken, capability for undertaking of the proposed activities, profits earned, scrutinize costly expenses, explore possibility of reduction in expenses of the organization, and formulate a profit making business plan with enhanced organization efficiency to make them economic and profit making entity.
14. The CBBOs shall aim to enhance competitiveness, innovation, and growth within the respective fisheries and aquaculture Cooperative. The Business plan will focus in better remunerative activities in the Fisheries sector. The suggested broad areas/ activities for the identified fisheries cooperatives as provided in the guidelines shall be considered by CBBO while making the business plan.
15. The CBBO will also identify gaps in training need and assist in developing suitable training modules to address the identified gaps in the capacity building needs and imparting training accordingly.
16. CBBO shall assist fisheries cooperatives in submission of the financial proposal to access finance through different Government schemes and institutional credits for the

implementation of the business plan and capacity building of the selected fisheries cooperative.

17. CBBO will extend mentorship and support to handhold fisheries cooperatives on business development.
18. CBBO shall assist fisheries cooperatives in establishing market linkages with wholesalers, retailers, processors, and potentially even exporters.
19. CBBO shall help fisheries cooperatives to participate in trade fairs and exhibitions to promote their products.
20. The Project will be initially for One year and can be extended for maximum three years .





## 6. Eligibility Criteria of Cluster Based Business Organizations (CBBOs):

### 6.1 Minimum Eligibility

- a. Cluster Based Business organization (CBBO) empanelled with SFAC /NABARD/SFAC/NCDC for taking up the formation and promotion of FPOs under Central Sector Scheme of Formation and Promotion of 10,000 FPOs. (Copy of Letter of Award to be enclosed)
- b. Details of two financial years of Balance Sheet and Annual Turnover certified by a Chartered Accountant. Annual Turnover average of the last two years (FY 2022-23, FY 2023-24) (as per the last published Balance sheets), should be minimum of INR 10 Lakhs
- c. Should have GST return of last quarter and PAN Card.
- d. The agency should not have been barred/ blacklisted during the financial years 2021-22, 2022-23, 2023-24 and 2024-25 by any Central Government Department/Agency/Public Sector Unit (PSU) of the Central Government or any State Government. Annexure IV
- e. No investigation or inquiry should be pending either against the Agency or its CEO/any Director/any employee
- f. List of professional/ expert in Fisheries in one or more of the following areas-  
Fish production and management/ Fish genetics & Biotechnology/ Fish Health Management/ Fish Nutrition and Physiology/ Fish Hatcheries/Fish aquaculture/Fisheries value chain or any other branches related to Fisheries to be provided  
or  
CBBO to provide an undertaking at the time of application that at the time of signing the MOA, CBBO shall have professionals / experts in Fisheries, as required in clause 8(5) of this EOI, in one or more of the following areas-  
Fish production and management/ Fish genetics & Biotechnology/ Fish Health Management/ Fish Nutrition and Physiology/ Fish Hatcheries/Fish aquaculture/Fisheries value chain or any other branches related to Fisheries.

The above information to be furnished as per Annexure VI

## 7. Scoring Criteria & Weightage:

S. No.	Particulars	Scoring Criteria	Total Marks
<b>1.</b>	<b>Work Experience</b>		
<b>a.</b>	Experience in formation and promotion of FPOs	More than 2 years -20 1to 2 years- 10	<b>20</b>
<b>b.</b>	Number of FPOs formed and promoted in any scheme (list to be provided as per Annexure- VIII)	30 and above- 20 20-29 - 10 Less than 20 - 3	<b>20</b>
<b>c.</b>	Experience in promotion of Fisheries Production, Supply Chain, Value Chain etc.	More than 2 years-20 1to2 years-10 Less than 1year-5	<b>20</b>
<b>2.</b>	<b>Experts in Fisheries</b>		
<b>a.</b>	Professionals/Experts in Fisheries with the CBBO <b>or</b> Undertaking as in Clause 6.1(e)	3 or more- 20 2 - 15 Remaining cases - 10	<b>20</b>
<b>3.</b>	<b>Number of FFPO s / Fisheries cooperative Society Promoted and Supported</b>	10 or more -20 Less than 10 -10	<b>20</b>
<b>Total</b>			<b>100</b>

### Note:

1. The cutoff date for considering the information regarding the evaluation parameters shall be date of publication of EOI i.e.
2. The Cut off marks for empanelment of CBBO shall be 70.
3. Submission of all supporting documents is mandatory.
4. The Power of Attorney for Authorized signatory to be provided as per Annexure IX.
5. CBBO to provide details of experience in promotion of Fisheries Production & Management/Supply Chain /Processing &Value Addition/Value chain/ or other fisheries activities. Details to be provided as per Annexure V



## 8. Selection Criteria:

1. The agencies who have submitted the EOI within the stipulated time, their application will be evaluated on the basis of documents submitted, their relevant experience and expertise of providing similar services. Any conditional or incomplete application is liable to be rejected.
2. Agencies shall provide the details of assignments undertaken by them through the work order/certificate from the concerned organization.
3. The Agencies who score 70 marks out of 100 marks will be empanelled as CBBOs. The Directorate can reduce the Qualifying if needed.
4. This is to be noted that the empanelment of CBBO will not be considered as any offer of employment with Directorate of Fisheries what so ever. The CBBO will be given assignment for FPO promotion work as per the requirement of SFAC during the project implementation. The empanelled CBBO will not have any right to demand for any work from SFAC.
5. The number of Fisheries professionals / experts available with CBBO shall also be taken into account while allocating Fisheries Cooperatives to CBBO. There should be at least one Fisheries professional / expert for every 10-15 Fisheries cooperatives allocated to CBBO.

## 9. Application Due Date

The Application for empanelment may be submitted on or before 30.09.2025. Applications received after the due date shall not be accepted /evaluated.

10. The period of Empanelment will be for three years and may be extended. Directorate of Fisheries can allot more Fishermen Cooperative Societies to the CBBO for Strengthening if so decide from this Empanelment list

## 11. Termination of Empanelment

If the information given by the Agency in the application and its Annexure is found to be false/incorrect or has violated/breached any of the terms & conditions of the EOI, at any stage, SFAC shall have the right to disqualify/summarily terminate the empanelment, make good any other losses caused to the Authority and Blacklist the Applicant for three years, without prejudice to any other rights that the SFAC may have under the law.

## 12. Fraudulent and Corrupt Practices

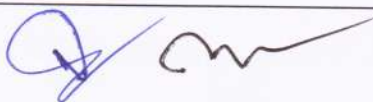
The applicant shall observe the highest standard of ethics during the Process. Not with standing anything to the contrary contained herein, may Directorate of Fisheries reject an application, without being liable in any manner whatsoever to the Applicant if it determines that the Applicant, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in the Process.



### 13. Submission of Application (Check List):

Interested and eligible agencies may submit their application comprising the following document:

1. Annexure I– Letter comprising the application;
2. Annexure II– Details of Agency;
3. Details of two financial years of Balance Sheet and Annual Turnover certified by a Chartered Accountant. Annual Turnover average of the last two years (FY 2022-23, FY 2023-24) (as per the last published Balance sheets), should be minimum of INR 10 Lakhs
4. Should have GST return of last quarter and PAN Card.
5. Annexure III- Self-declaration for not being barred and blacklisted;
6. Annexure-IV Details of Fisheries Activities Prompted/Executed by The Agency
7. Annexure V List of Professional experts in Fisheries with Agency
8. Annexure-VI- Indicative parameters for gap analysis
9. Annexure VII- List of FPOs
10. Annexure VIII- Power of Attorney for Authorized signatory



## LETTER COMPRISING THE APPLICATION

[To be forwarded on the letter head of the Agency]

Ref. No:

Date:

To:

The Director,  
Directorate of Fisheries,  
Animal & Fisheries Resources Department  
Govt. of Bihar

***Sub: Expression of Interest for empanelment as Cluster Based Business Organizations for Strengthening of Infrastructure and Financial Activities of Fishermen Cooperative Society.***

Dear Sir/Madam,

1. With reference to your EOI document dated [\*\*\*\*\*], I/We, having examined the Application Documents and understood their contents, hereby submit our Application for the Project. The Application is unconditional and unqualified.
2. I/We acknowledge that Directorate of Fisheries will be relying on the information provided in the Application and the documents accompanying such Application for empanelment as CBBOs for the aforesaid Project, and we certify that all information provided in the Application and in Annexures are true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such Application are true copies of their respective originals.
3. This statement is made for the express purpose of our selection as CBBOs for under taking the aforesaid Project as and when requires.
4. I/We shall make available to Directorate of Fisheries any additional information it may find necessary or require supplementing or authenticate the Application.
5. I/We acknowledge the right of Directorate of Fisheries to reject our Application without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
6. We certify that in the last 3(three) years, we have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial award, nor been expelled from any project or contract nor have had any contract terminated for breach on our part.





7. I/We declare that:
- a) I/We have examined and have no reservations to the Application Documents, including any Addendum issued by Directorate of Fisheries, if any.
  - b) I/We have not directly or indirectly or through an agent engaged or indulged in any corrupt and fraudulent practice, in respect of any tender or EOI issued by or any agreement entered into with Directorate of Fisheries or any other public-sector enterprise or any Directorate of Fisheries Directorate of Fisheries, Central or State and
  - c) I/We hereby certify that we have taken steps to ensure that in conformity with the provisions of this EOI, no person acting for us or on our behalf has engaged or will engage in any corrupt and fraudulent practice.
8. I/We understand that you may cancel the Application Process at any time and that you are neither bound to accept any Application that you may receive nor to select any agency.
9. I/We believe that we meet all the requirements related to minimum and technical qualification as specified in this EOI.
10. I/We certify that in regard to matters other than security and integrity of the country, I/We have not been convicted by a Court of Law or indicted or adverse orders passed by, which could cast a doubt on our ability to undertake the Project or which relates to a grave offence that outrages the moral sense of the community.
11. I/We further certify that in regard to matters relating to security and integrity of the country, I/We have not been charge-sheeted by any agency of the government or convicted by a Court of Law for any offence committed by us.
12. I/We further certify that no investigation or inquiry is pending either against us or against our CEO/any Director/any employee.
13. I/We undertake that in case of any change in facts or circumstances during the Application Process if we are attracted by disqualification, we shall intimate Directorate of Fisheries of the same immediately.
14. In the event of my/our being declared as the CBBO, I/we agree to engage with Directorate of Fisheries in accordance with the terms and conditions provided in the Agreement for provision of Services to be issued by Directorate of Fisheries. We agree not to seek any changes in the aforementioned Agreement and agree to abide by the same.
15. I/We have studied all the Application Documents carefully. I/We understand that except to the extent as expressly set forth in the Agreement for provision of Services to be issued by Directorate of Fisheries, I/We shall have no claim, right or title arising out of any documents or information provided to us by Directorate of Fisheries or in respect of any matter arising out of it.
16. I/We agree and understand that the Application is subject to the provisions of the Application Documents. In no case, I/We shall have any claim or right of whatsoever nature if the Project is not awarded to me/us or our Application is not opened.
17. I/We have read and examined this EOI document while submitting our response. Further, it is understood that this EOI is only an exercise for likely empanelment for the future work(s). However, it does not confer any right to any party submitting EOI and application for further



Consideration in the process or work allotment.

18. I/We understand that if we use any unfair means for the empanelment including false /incorrect /incomplete information or disclose the classified information to other parties, our EOI/application/empanelment would be cancelled at any time during the contract period.
19. I/We agree and undertake to abide by all the terms and conditions of the EOI.

In witness thereof, I/We submit this Application under and in accordance with the provisions of the EOI.

Yours faithfully,

Date:

(Signature of the Authorized signatory)

Place:

(Name and designation of the of the Authorized signatory)

Name and Seal of Agency



## ANNEXURE II

### DETAILS OF THE AGENCY

- 1.(a) Name of the empanelled CBBO: .....
- (b) Proof of empanelment with SFAC /NABARD/NCDC/NAFED under CSS of Formation and Promotion of 10,000 FPOs  
(separate sheet may been closed): Yes/ No .....
- (c) Type of Organization:(Pvt. Ltd/Govt./Semi Govt. /KVK/ICAR-Institute/Corporate) .....
- (d) Address of the head office and its branch office(s), if any, in India: .....
- (e) Date of incorporation and/or commencement of business: .....
5. Brief description of the Agency including details of its main lines of business and role and responsibilities in the projects undertaken: .....
6. Details of individual(s) who will serve as the point of contact/communication for the Directorate of Fisheries:
  - (a) Name: .....
  - (b) Designation: .....
  - (c) Address: .....
  - (d) Telephone Number: .....
  - (e) E-Mail Address: .....
7. Particulars of the Authorized Signatory of the Agency:
  - (a) Name: .....
  - (b) Designation: .....
  - (c) Address: .....
  - (d) Phone Number: .....
  - (e) E-Mail Address: .....
8. Proof for positive net worth (CA certified) for the last three Financial Years as at Annexure III- (Yes/No): .....
9. Self-Declaration for not being barred or blacklisted as at Annexure-IV(Yes/No).....
10. Details of Fisheries Activities Promoted/Executed by the Agency as at Annexure-V(Yes/ No):.....
11. List of Professional Experts in Fisheries with agency as Annexure-VI(Yes/No): .....
12. List of FPOs/Fisheries Cooperative Societies as at Annexure VIII (Yes /No ) : ... ..
13. Power of Attorney for Authorized signatory as at Annexure IX (Yes/ No) .....

Yours faithfully,

Date:

(Signature of the Authorized signatory)

Place:

(Name and designation of the of the Authorized signatory)  
Name and seal of Agency

ANNEXURE III

**SELF-DECLARATION FOR NOT BEING BARRED AND/OR BLACKLISTED**

[To be forwarded on the letterhead of the Agency]

Ref. No:

Date:

To:

Director,

Directorate of Fisheries

Animal & Fisheries Resources

Department, Govt. of Bihar, Patna

Dear Sir/Madam,

I/We hereby certify that my /our firm/ Company/Society/Trust/Organization has not been debarred /blacklisted by any Central Government/State Government/Govt. Departments and/or agencies such as UN/bilateral/multi-lateral funding/partner agencies and corporate including CPSEs, at any time for services of any description, during the financial years 2021-22, 2022-23, 2023-24 and 2024-25.

Yours faithfully,

Date:

(Signature of the Authorised signatory)

Place:

Name

Designation

Name and seal of Agency



# ANNEXURE-IV

## DETAILS OF FISHRIES ACTIVITIES PROMOTED/EXECUTED BY THE AGENCY

Sl.	Name of Activities	State	Farmers benefitted	Name of the Project	Name of the funding Agency	Duration of the project	Total Cost (in Rs. Lakh)
1	Fisheries Production & Management						
2	Supply Chain						
3	Processing & value Addition						
4	Value chain Etc.						
5	Other specify						

The required details must be submitted in the above format only. Additional columns may be added, if required. The documentary evidence of any of the above-mentioned activities must be submitted by the agency. In case of non-submission of documentary evidences, the application is liable to be rejected.




## ANNEXURE-V

### LIST OF PROFESSIONALS/EXPERTS IN FISHERIES WITH AGENCY

S. No.	Name of the Expert	*Area of Specialization	Years of Experience	Date of Appointment with the Agency
1				
2				
3				
4				
5				

*\*Area of specialization for ex. Fish production and management/ Fish genetics & Biotechnology/Fish Health Management/ Fish Nutrition and Physiology/Fish Hatcheries/Fish aquaculture/ Fisheries value chain or any other branches related to Fisheries*

OR

CBBO to provide an undertaking at the time of application that at the time of signing the MOA, CBBO shall have professionals / experts in Fisheries, as required in clause 8(5) of this EOI, in one or more of the following areas-

Fish production and management/ Fish genetics & Biotechnology/ Fish Health Management/ Fish Nutrition and Physiology/ Fish Hatcheries/Fish aquaculture/Fisheries value chain or any other branches related to Fisheries.

Date:

(Signature of the Authorised signatory)

Place:

Name  
Designation

Name and seal of Agency



**INDICATIVE PARAMETERS FOR GAP ANALYSIS**

The CBBO shall study the following indicative parameters for developing effective strategies/ comprehensive approach for supporting fisheries cooperatives in their formalization, strengthening, and growth into successful FFPOs. The Indicative parameters for gap analysis are given below:

**(A) For formalization and Strengthening:****1. Institutional Framework:**

- a. Legal structure of the cooperative (e.g., Primary Fisheries Cooperatives/District Level Federation/State Level Federations, Regional Level Federations/National Level Federation)
- b. Governance practices and leadership capabilities
- c. Compliance with cooperative laws, bye laws, and regulations
- d. Internal control mechanism and financial management system

**2. Operational Efficiency:**

- a. Existing infrastructure and resources (production/ processing facilities, Marketing and cold chain facilities etc.)
- b. Production techniques and equipment's
- c. Post-harvest handling and processing practices
- d. Marketing channels and access to markets
- e. Existing business activities and financial performance

**3. Members' Engagement and Participation:**

- a. Number of active members and their commitment
- b. Member participation in decision-making processes
- c. Training and capacity building needs of members

**4. Monitoring and Evaluation:**

- a. Monitoring and evaluation frameworks to track progress, measure impacts, and identify areas for improvement.
- b. Indicators established to assess the effectiveness of interventions and decision-making processes.

**(B) Growth into FFPOs:**

**1. Business Potential:**

- a. Market demand for the fish and fisheries products to be handled by FFPOs
- b. Potential for value addition through processing and branding
- c. Identification of profitable value chains with in the fisheries sector

**2. Financial Sustainability:**

- a. Financial resources available and need for additional resources
- b. Access to institutional credit for additional resources
- c. Capacity for developing suitable business plan
- d. Cost-effectiveness of proposed operations and potential for cost reduction.

**3. Capacity Building Needs:**

- a. Training requirements for management of selected fisheries cooperatives in areas like business management, quality control, accounting, record keeping etc.
- b. Leadership development needs for cooperative leaders
- c. Need for training on new technologies for efficient fishing/aquaculture practices and post-harvest handling and processing

**(C) Other Considerations:**

**1. Social Impact:**

- a. Potential impact of FFPOs on improving livelihoods of cooperative members
- b. Promotion of gender equity and inclusion with in the cooperative with particular reference to women participation

**2. Environmental Sustainability:**

- a. Adoption of sustainable fishing/aquaculture practices and environment friendly resource management strategies
- b. Compliance with environmental regulations



ANNEXURE-VII

List of FPOs

S. No.	Name of FPO	State	District	Block	Date of Registration	Name of the Scheme

Date:

(Signature of the Authorized signatory)

Place:

Name  
Designation

Name and seal of Agency

ANNEXURE-VIII

**Power of Attorney for Authorised signatory**

*(To be executed on non-judicial stamp paper of the appropriate value in accordance with relevant stamp Act. The stamp paper to be in the name of the entity who is issuing the power of Attorney)*

**Dated:**

Know all men by these presents, We, ..... (Name of Company and address of the registered office) do hereby constitute, nominate, appoint, and authorize Mr./Ms.

..... son/daughter/ wife and presently residing at ....., who is presently employed with/retained by us and holding the position of.....as Our true and lawful attorney(here in after referred to as the "Authorized Representative")to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our application for empanelment as Cluster Based Business Organisation for Strengthening of Fisheries Cooperatives to function as FFPOs including but not limited to signing and submission of all documents and writings, and providing information/ responses to Directorate of Fisheries representing us in all matters before Directorate of Fisheries , signing and execution of all agreement and undertakings consequent to acceptance of our application for empanelment and generally dealing with Directorate of Fisheries in all matters in connection with or relating to or arising out of our application for the said Project. AND, we do hereby agree to ratify and confirm all acts, deeds and things law fully done or caused to be done by our said Authorized Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Authorized Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, ..... THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS ..... DAY OF ....., 2025 For .....

(Signature, name, designation and address)

Witnesses:

1.

2.

Notarized

Accepted

.....

(Signature, name, designation and address of the Attorney)





## ANNEXURE-IX

**Office Running Annual Estimated Cost**

SL.	Particulars	Qty	Estimated Annually cost (in Lakhs)
1	Pucca Rented office of two room with Veranda& toilet (Minimum Carpet Area 460 sqft.) including Electricity Bill & Municipality Charges etc.	1	0.6
2	Installation of Computer set & Internet connectivity	1	1.00
3	Manager (BBA/B.Sc. Agri, B.FSc.) (Minimum Rs. 20000 including EPF, ESI, Service chargers of Agency and GST)	1	2.40
4	Business Development Manager (BBA/B.Sc. Agri, B.FSc.) (Minimum Rs. 20000 including EPF, ESI, Service chargers of Agency and GST)	1	2.40
5	Accountant Cum Operator (graduate with certificate course of computer) (Minimum Rs. 15000 including EPF, ESI, Service chargers of Agency and GST)	1	1.80
6	Input cost for Quality Fish Seed Production (Minimum for 02 hac.) @ Rs 4.1L/hac	1	8.20
7	Expenditure towards stationary & Other contingent expenses	1	0.25
8	Miscellaneous Expenditure (L.S.)	1	0.10
<b>Total</b>			<b>16.75</b>

Note- The above expenditure statement is indicative in which there can be increase / decrease. Also, the amount in the difference component under the total amount can be changed as per the need.