

Schedule of events



बिहार सरकार

Govt of Bihar
Animal & Fisheries Resources Department
Directorate of Fisheries, Patna, Bihar

1. With an objective is to analyze, consult, and diagnose various production factors (such as water, soil, diseases, etc.) by reaching the farmers' ponds to ensure successful fish farming in pond aquaculture. Under this, farmers will be provided with free technical and managerial solutions related to fisheries in real-time. Additionally, information about new schemes will also be easily accessible at their doorstep.
2. The detailed terms and condition for qualification of the RFP of Bid documents, which can be downloaded from website "<https://state.bihar.gov.in/ahd>" and "fisheries.bihar.gov.in"
3. Brief Details for bidding for empanelment are as below:

Title of Tender	RFP (Request for Proposal) for Selection of an Agency for Mobile Fisheries Lab-cum-Awareness Van, under Directorate of Fisheries (Animal and Fisheries Resources Department), Govt. Bihar
Mode of Selection	Least Cost Method (L1)
Last date for submission of queries/clarifications through E-Mail/ Speed post/Courier	18/09/2025
Date of Pre-bid Meeting and venue	3:00 PM, 15/09/2025 at Department's Meeting Hall on 2 nd Floor, New Secretariat, Vikash Bhawan, Bailey Road Patna-800015
Last Date and time for receipt of response to EOI	24/09/2025, 5:00 PM
Mode of Proposal submission	Offline through Speed Post or Courier.
Address for submission of Proposal	Directorate of Fisheries, Animal and Fisheries Resources Department, Government of Bihar, 2nd Floor, Room : 224, Vikas Bhawan, New Secretariat, Patna – 800015
Tender document fee	Non-refundable Rs. 8000/- through DD in favor of "Director Fisheries, Bihar. Patna".
EMD	Rs.2,77,600/- (Rupees two lakh Seventy-Seven Thousand Six Hundred only)
Date and Time of Opening of Technical Bid	25/09/2025, 11:00 AM in the Departments Meeting Hall on 2 Floor, Vikas Bhawan, New Secretariat. Bailey Road. Patna- 800015
Nodal Person for general queries only	Sri Pramod Bhagat , Asst. Director, Fisheries (Planning), Directorate of Fisheries, New Secretariate Vikas Bhawan, Bailey Road, Patna-800015 Mobile: 9473 191575
Website	https://state.bihar.gov.in/ahd
E-Mail	directorfisheries-bih@nic.in
Amendment /corrigendum, if any, shall be published at above mentioned web address.	

Directorate of Fisheries, Bihar, Patna (AFRD) reserves the right to accept or reject any or all proposals without incurring any obligations to inform the affected applicant/s of the grounds thereof.



Director, Fisheries
Bihar, Patna,
Directorate of Fisheries,
Animal & Fisheries Resources Department,
Vikas Bhawan, Bailey Road, Patna- 800015



बिहार सरकार



Government of Bihar
Animal and Fisheries Resources Department
Directorate of Fisheries, Vikas Bhawan, New Secretariat, Patna –
800015

.....
PMU/DOF/

Date:

**RFP (Request for Proposal) for Selection an
Agency for Purchasing Mobile Fisheries Lab-cum-
Awareness Van, under Directorate of Fisheries
(Animal and Fisheries Resources Department),
Govt. Bihar**

Directorate of Fisheries, Bihar Patna

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Section I

**Details of RFP of Firms/Agency/Service Provider
for Selection an Agency for Purchasing Mobile
Fisheries Lab-cum-Awareness Van**

1. Request For Proposal

Directorate of Fisheries, Animal and Fisheries Resources Department, Govt. of Bihar hereby invites proposals in the form of techno-financial bid from interested and technically qualified Firms/Agency to Provide "Mobile Fisheries Lab-cum-Awareness Van", in four selected districts under Directorate of Fisheries (Animal and Fisheries Resources Department), Govt. of Bihar.

2. Background

The total fish production of the state is 9.5976 lakh tons in 2024-25, the majority of which comes from culture fisheries. Due to scientific, technological intervention, integration and management, intensive and semi-intensive fish farming are being practiced in RAS, Biofloc, Cages, Ponds etc. With intensification in fish farming, it is essential to ensure prophylactic measures, prevention methods of fish disease and maintain healthy water/soil quality in the culture system. Due to a lack of visible sign & symptoms, the health of aquatic life is not easily determined externally, thus making fish disease diagnosis and treatment a very challenging task. Furthermore, the benefits of central and state governments fisheries development schemes due to lack of strong fisheries extension system could not be effectively disseminated to farmers at grassroot level. Further, lack of basic infrastructure of fish disease diagnosis, extension system has made it very difficult for fish farmers to find amicable solution in case of fish disease outbreak.

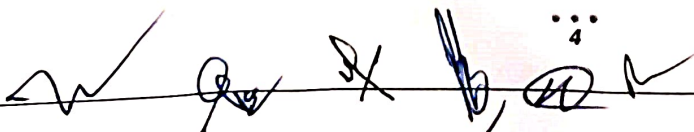
Considering the above points, with an objective to strengthen fisheries extension system and to facilitate fish disease diagnosis, cure & treatment a scheme under the state plan has been sanctioned to operate a **Mobile Fisheries Lab-cum-Awareness Van** as a pilot project in four fish potential districts of the state namely Motihari, Saharsa, Munger and Patna.

3. Objective and Benefits of the Scheme:

The main objective of this scheme is to analyze, consult, and diagnose various production factors (such as water, soil, diseases, etc.) by reaching the farmers' ponds to ensure successful fish farming in pond aquaculture. Under this, farmers will be provided with free technical and managerial solutions related to fisheries in real-time. Additionally, information about new schemes will also be easily accessible at their doorstep.

The implementation of this scheme is expected to offer the following benefits:

- i. Easy access for fish farmers to the fisheries extension system.
- ii. Spot water/soil testing of ponds and appropriate advice will help in reducing input costs and increase fish production & productivity.
- iii. Diagnosis of fish disease, proper consultation, and treatment will become easier and more accessible for fish farmers.
- iv. Availability of kits in the mobile van will facilitate testing water, soil, and fish feed quality at the source itself.
- v. Display of success stories and SOPs of schemes, their implementation through visual and audio media will be convenient using the Audio-Visual Communication System.



4. Physical scope and implementation timeline of the scheme –

As a pilot project in the state, the procurement and operation of **Mobile Fisheries Lab-cum-Awareness Van** will be carried out in **four fisheries-potential districts** of the state (where departmental office premises are available), namely **Motihari, Saharsa, Munger, and Patna**. The implementation of this scheme will take place in the current financial year 2025–26.

5. Earnest Money Deposit & Bid Processing Charge

A non –refundable tender document fee of **Rs. 8,000/- (Rupees eight thousand only)** through DD in favor of **'Director Fisheries, Bihar, Patna'** has to be submitted by the bidder along with the bid. The bid must be accompanied by a refundable **Earnest Money Deposit (EMD) of Rs. 2,77,600/- (Rupees two lakh Seventy-Seven Thousand Six Hundred only)** separately in the form of DD or bank guarantee drawn in favour of **Director Fisheries, Bihar, Patna payable at any nationalized bank situated at Patna (Bihar)**. After selection of the suitable applicant for appointment, the amount of EMD shall be refunded to the unsuccessful bidders. Bidders may submit the EMD in the form of Demand Draft of bank guarantee. The EMD of the successful Bidder shall be retained by the Directorate till the completion of the assignment.

6. Scope of Work and Budget

- The Mobile Fisheries Lab-cum-Awareness Van will be an innovative initiative in the field of inland aquaculture. It will bring modern fisheries technologies, scientific services, and government-run schemes to the doorsteps of fish farmers. Additionally, the mobile van will enable on-site testing and analysis of water and soil quality in rural and remote areas, provide disease diagnosis and consultation related to fish, and deliver knowledge about new scientific techniques in aquaculture.
- In the first phase, the scheme will be implemented as a pilot project during the financial year 2025–26 in four selected fisheries-potential districts of the state: **Motihari, Saharsha, Munger and Patna**. After evaluation, it will be gradually expanded to other districts in the following years.
- The proposed Mobile Fisheries Lab-cum-Awareness Van will operate as **"Electric Powered"**.
- The basic cost of van includes: Base price, Insurance, Registration, Interior Fabrication Cost, Customization cost, Relevant Accessories, Gen-set, Small Freeze, Split AC, LED TV, Stabilizer & Inverter, Water & Soil Parameters [**Details annexed as Annexure II (a) and II (b)**].
- The detailed Specification of Base Vehicle, Customization & Fabrication of the **Mobile Fish Lab-cum-Awareness Van** to be purchased under this scheme is enclosed as **Annexure-III (Part 1 & 2)**.

7. Eligibility Criteria for the Agency:

S. No.	Criteria	Documents required in support of claim
1	The applicant should be a Company/ LLP/Firm/ Partnership/ Proprietorship Firm/ Society, duly registered under the relevant laws.	Duly notarized copy of Certificate of Incorporation/ Partnership Deed etc. as applicable
2	The supplier/agency will provide an authorization certificate from the OEM (Original Equipment Manufacturer); that they have been authorized to participate in the tender and can provide/ sell vehicles.	Photocopy of OEM Certificate should be submitted.
3	The applicant should be backed by service onsite network for maintenance & repairs authorized service station	

	should must be in 4 districts (Motihari, Saharsha, Munger and Patna) of Bihar.	
4	At least 2 years work experience to supply vehicle to central govt./state govt./PSU's/local bodies for similar kind of mobile van.	Work order should be submitted
5	The Minimum Average Annual Turnover in last 2 Financial year (2022-23, 2023-24) is Rs.50 lakh	CA Certificate stating turnover of the organization for each financial year
6	The agency Should have GST return of last quarter and PAN number	Photocopy of GST certificate should be submitted.
7	The applicant should not have been ever blacklisted by any government department/organization/body.	Affidavit in this regard must be submitted along with the technical bid.

8. Requirement of Vehicle

Sl. No.	Particulars	Quantity
1	Mobile Fish Lab-cum-Awareness Van (For four Districts namely, Motihari, Saharsa, Munger, and Patna)	4

9. Submission of Proposals

Submission of the proposal will be accepted on date as mentioned above, with duly signed pages of the proposal. The applicant should submit the following documents for eligibility as detailed below:

i. Technical Bid:

Following documents for qualifying Technical Bid-

- The Technical Proposal as per the format given in **Annexure-I & Annexure VII** in support of years of experiences and details of number of ongoing or completed assignment /consultancy services executed successfully.
- Proof of Identity of the applicant (Copy of Passport/ Aadhaar Card/Driving License) duly attested by authorized signatory
- Authorization letter of the Firm declaring the authorized signatory for submission of application and all relevant documents. **Annexure- VI**
- Proof of Registered office address at Bihar
- Proof of Service Outstation- Agency should be backed by service onsite network for maintenance & repairs authorized service station should must be in 4 districts (Motihari, Saharsha, Munger and Patna) of Bihar.
- Copy of registration of Agency/Firm (Proprietorship/ partnership/ Pvt. Ltd comp/Public Ltd. Company/ Registered Society/Govt. Agency)
- Copy of GST return of last quarter.
- Copy of PAN Card
- Copy of bank account details on name of Individual/Entrepreneur/ Private Firm duly attested (Cancel cheque/ Bank statement)
- Details of two financial years of Balance Sheet and Annual Turnover certified by a Chartered Accountant. Annual Turnover average of the last two years (FY 2022-23, FY 2023-24) (as per the last published Balance sheets), should be minimum of INR 50 Lakhs.

- k) The supplier/agency will provide an authorization certificate from the OEM (Original Equipment Manufacturer); that they have been authorised to participate in the tender and can provide or sell vehicles.
- l) Affidavit that the applicant should not have been ever blacklisted by any government department/organization/body. **Annexure- V**
- m) Bidder has to submit Document fee and EMD as DD/BG in Favor of Director Fisheries, Bihar, Patna payable to Patna, on or before the last date and time of bid submission. Scanned copy of the document fee and EMD shall be submitted with the technical proposal. The Bank Guarantee format has been placed at **Annexure IV**.

ii. Financial Bid:

Financial Bid is to be submitted in prescribed format [(Annexure-II(a) & II(b))]. The amount quoted in the financial bid should be expressed **inclusive of applicable taxes**.

While submitting the Financial Proposal, the Agency/firm shall ensure Prices payable to the Bidder as stated in the Contract **shall remain fixed during** the performance of the contract. However, in the event of any increase/decrease in Government taxes/duties as applicable at the time of delivery, the prices shall be adjusted accordingly at the time of payment.

10. Terms and Conditions:

- a) Failure to comply with requirements spelt out in validity of the bid shall make the Proposal liable to be rejected.
- b) If an Agency/ firm /organization or any of its member(s) make(s) an averment regarding his or their qualification, experience, or other particulars and it turns out to be false, or his commitment regarding availability for the Project is not fulfilled at any stage after signing of the Letter of Acceptance, all the members of the organization shall be debarred for any future assignments of the Directorate of Fisheries.
- c) In case it is found the evaluation or at any time before issue of the Letter of Acceptance (LOA) that one or more of the eligibility conditions have not been met by the firm or the Team has made material misrepresentation or has given any materially incorrect or false information, the firm shall be disqualified forthwith if not yet appointed as the Consultant. If the firm has already been issued the LOA the same shall, notwithstanding anything to the contrary contained therein or in the RFP, be liable to be terminated by a communication in writing by the Director Fisheries, Directorate of Fisheries, Animal and Fisheries Resources Department, Govt. of Bihar, 2nd Floor Room no. 225, Vikas Bhawan, Bailey Road, Patna 800001, without the Directorate of Fisheries , Government of Bihar being liable to any manner whatsoever to the Applicant.
- d) The technical Proposal shall not include any financial information relating to the Financial Proposal.
- e) The Directorate of Fisheries, Animal and Fisheries Resources Department, Government of Bihar reserves the right to verify all statements, information, and documents submitted by the Applicant in response to the RFP. Failure of the Directorate of Fisheries to undertake such verification shall not relieve the firm of its obligations or liabilities hereunder nor will it affect any rights of the Directorate of Fisheries, Government of Bihar.
- f) Technical Bids will be opened at Director Fisheries, Directorate of Fisheries, Animal and Fisheries Resources Department, Govt. of Bihar, 2nd Floor, Room no. 225, Vikas Bhawan, Bailey Road, Patna 800001. The Tenderer will be at liberty to be present either in person or through an authorized representative at the time of opening of Technical Bid with Bid Acknowledgement Receipt.

- g) Financial Bid of only those bidders shall be opened, whose Technical Bids / Proposals are found to be suitable in the technical evaluation. The date of financial bid opening will be intimated to the shortlisted bidders.

11. Brief Description of the Selection Process

The Agency shall be selected through an open competitive Least Cost Method (L₁) bidding process. A two-stage selection and process will be adopted in evaluating the Proposals. In the first stage, a technical evaluation will be carried out. In the second stage, a financial evaluation will be carried out.

12. Evaluation of Bids

Prior to evaluation of Proposals, the Directorate of Fisheries will determine whether each proposal is responsive to the requirements of the RFP. A Proposal shall be considered responsive only if:

- a) It is received in the specified format & Annexure.
- b) It is received by the due date including any extension thereof.
- c) It contains all the information (complete in all respects) as requested in the RFP.
- d) It does not contain any conditions or qualification.
- e) It has submitted Rs. 2,77,600/- (Rupees two lakh Seventy-Seven Thousand Six Hundred only) as Earnest Money Deposit (EMD in the form of BG or DD) and processing charges of Rs. 8,000/- (Rupees Eight Thousand Only) through DD.
- f) It is not non-responsive in terms hereof.

13. Evaluation of Technical Proposal

In the first stage, the technical Proposal will be evaluated on the basis of the Eligibility Criteria of the agency and the mandatory document for technical bid. Only those Applicants who Submit all the mandatory documents shall qualify for the technical bid and further consideration for Financial Bid. Further, the Technical Agency will be selected from the technically qualifying bidders based on selection criteria.

14. Evaluation of Financial Proposal

In the second stage, the financial evaluation will be carried out based on criteria given below:

- i. Only those bidders qualifying through the Technical Bid will be considered for the financial evaluation.
- ii. The GST and other levies, if any, should be furnished as per the applicable.
- iii. The selection method is Least Cost Method (L₁).
- iv. The Directorate of Fisheries would enter a contract with successful eligible bidder (L₁).

The Bidder shall be selected on the basis of Least Cost Method (L₁), after qualifying in technical evaluation. Financial Proposal of only those agencies will be opened which will qualify technical evaluation.

For financial evaluation, the total cost indicated in the Financial Proposal will be considered without considering the GST.

Directorate of Fisheries, Bihar, Patna will determine whether the Financial Proposals are complete, unqualified and unconditional. The cost indicated in the Financial Proposal shall be deemed as final and reflecting the total cost of services. Omission, if any, in costing any item shall not entitle the bidder to be compensated and the liability to fulfil its obligations as per the TOR within the total quoted price shall be that of the Consultant.

Firm quoting the lowest rate will be (L₁) successful bidder. In case of denial/failing to provide services by L₁ then, the work order if issued to L₁ will be cancelled and henceforth L₂.....L_n will be given an opportunity to provide services on the same terms and conditions as well as at the same rate as that of L₁.

An evaluation committee involving officers of Directorate of Fisheries, Patna under the chairmanship of Director Fisheries, Bihar, Patna will undertake the evaluation and selection process.

15. Award of Assignment

After selection, a Letter of Award shall be issued in duplicate by the Directorate of Fisheries. Government of Bihar to the Selected consulting agency and the consulting agency shall, within 15 (Fifteen) days of the receipt of the LOA, sign and return the duplicate copy of the LOA in the acknowledgement thereof. The LOA shall constitute the Agreement for the purpose of the consultancy assignment.

16. Performance Guarantee / Security

Performance Security shall be obtained from the selected agency (successful bidder) in the form of Bank Guarantee (**Annexure IV**)/ Demand Draft to the tune of 2% of the contract value.

After selection of suitable applicant (successful bidder), the EMD shall be refunded to the unsuccessful bidders. However, the selected applicant's EMD will be retuned, without any interest, upon signing of the MoU and furnishing of the Performance Security to the tune of 2% of the total contract value.

Performance Security in the form of Bank Guarantee (to be retained by DoF) initially shall be valid till the end of this agreement (Contract) and in case the assignment extends beyond the period, the validity of the Bank Guarantee shall be suitable extended.

17. Amendment to RFP

At any prior to the closing time and date of receipt of bids, the Directorate of Fisheries may for any reason, whether at its own initiative or in response to a clarification requested by the prospective bidders, modify the RFP document by an amendment in order to provide prospective bidder reasonable time for taking the amendment into account in paring their bids, the Directorate of Fisheries may at its discretion, extend the last date for receipt of bids and/or make other changes in the requirements set out in the RFP.

18. Disclaimer

The Directorate of Fisheries, Bihar, Patna shall not be responsible for any late receipt for any reasons whatsoever.

19. The Directorate of Fisheries reserves the right

a) To relax or waive any of the conditions stipulated in this document as deemed necessary in the best interest of the government and the objective of the scheme without assigning any reasons thereof.

b) To include any other items in the Terms of Reference at any time after consultation in the pre-bid Meeting or otherwise.

c) To facilitate evaluation of Proposals, the Directorate of Fisheries, Bihar may, at its sole discretion seek clarification from any Applicant regarding its Proposal. Such clarification (s) shall be provided within the time specified by the Directorate of Fisheries for this purpose. Any request for clarification(s) on response thereto shall be in writing. If a bidder does not provide clarifications sought above within the specified time, its proposal shall be liable to be rejected. In case the Proposal is not rejected, the Directorate of Fisheries may proceed to evaluate the Proposal by construing the particulars requiring clarification to the best of its understanding.

d) Firm quoting the lowest rate will be (L₁) successful bidder. In case of denial/failing to provide services by L₁ then, the work order if issued to L₁ will be cancelled and henceforth L₂ /L₃.....Ln will be given opportunity to provide services on the same terms and conditions as well as at the same rate as that of L₁.

20. Right to reject any or all Proposals

Notwithstanding anything contained in the RFP, the Directorate of Fisheries, Bihar, Patna reserves the right to accept or reject any Proposal and to annul the Selection Process and reject all Proposals at any time without any liability or any obligation for such acceptance, rejection, or annulment, and without assigning any reasons thereof.

The Directorate of Fisheries reserves the right to reject any Proposal if:

- a) At any time, a material misrepresentation is made or uncovered; or,
- b) The Consultant /Institution do not provide, within the time specified by the Directorate of Fisheries, the supplemental information sought by the Directorate of Fisheries for evaluation of the Proposal.

21. Clarifications

Any clarifications sought may be directed to Director Fisheries, Bihar, Directorate of Fisheries , Animal and Fish Resources Department, Govt. of Bihar, 2nd Floor , Room no. 225, Vikas Bhawan , Bailey Road, Patna 800001, Telephone No : 0612-2535800 Email: directorfisheries-bih@nic.in , Website: <https://state.bihar.gov.in/ahd/CitizenHome.html>

Section II

Issue of Notification & Application Process

1. Notification**Newspaper advertisement on****RFP (Request for Proposal) for Selection of an Agency for Purchasing
Mobile Fisheries Lab-cum-Awareness Van**

Advertisement No:

Date:

The Directorate of Fisheries, Bihar Patna invites applications for “**Request for Proposal for Selection an Agency for Purchasing Mobile Fisheries Lab-cum-Awareness Van**” under State Scheme’s from firms registered under relevant Indian Registration Laws as Proprietorship firm/ Partnership firm registered under LLP Act, 2008/Indian Partnership Act, 1932 or Company in India as per Indian Companies Act, 1956 or Indian Companies Act, 2013 and any Micro, Small and Medium Enterprises (MSME) engaged in supply Vehicles. For detailed guidelines, application & relevant documents visit: <http://fisheries.bihar.gov.in>. Last date for submission of application is _____.

Directorate of Fisheries, Bihar Patna

2. Letter of Invitation

Dear sir/ madam,

The directorate of fisheries invites for **Request for Proposal for Selection an Agency for Purchasing Mobile Fisheries Lab-cum-Awareness Van**".

The RFP document containing the details of qualification criteria, submission requirement, brief objective and scope of work and valuation criteria can be downloaded from the website- <https://state.bihar.gov.in/ahd> .

Submission of Proposal:

Application along with the requisite annexures & supporting documents clearly mentioning "**Request for Proposal for Selection an Agency for Purchasing Mobile Fisheries Lab-cum-Awareness Van**" on the envelop must be submitted through Speed Post & Courier at the following address within the specified timeline.

Directorate of Fisheries,

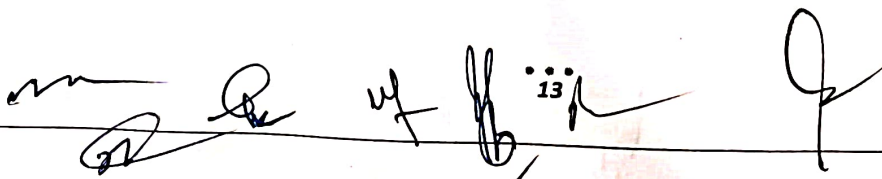
Animal and Fisheries Resources Department, Government of Bihar,

2nd Floor, Room : 224, Vikas Bhawan, New Secretariat, Patna – 800015, Bihar.

For any technical clarification/ queries if any, agency may contact Directorate of fisheries at Tel.No. 0612-2215175 and email id - directorfisheries-bih@nic.in.

Yours faithfully

Director Fisheries,
Bihar, Patna

The bottom of the page features several handwritten signatures in black ink. To the right of the signatures is a circular official stamp. The number '13' is printed within the stamp, positioned above a horizontal line.

3. Issue of notification & Application Process:

- 3.1 DoF shall issue notification inviting applications for RFP of Firms/Agency/Service Provider for supply Mobile Fisheries Lab-cum-Awareness Van through advertisement in Newspapers & placing in DoF <http://fisheries.bihar.gov.in>
- 3.2 All interested applicants shall submit application in the formats enclosed as Annexure (I to VII) along with the requisite & supporting documents and original Demand Draft copy packed in envelope then submit to the following address within the specified timeline:
Office of:
Directorate of Fisheries,
Animal and Fisheries Resources Department, Government of Bihar,
2nd Floor, Vikas Bhawan, New Secretariat, Patna – 800015
- 3.3 The Application shall be submitted by a single entity only. A joint venture/consortium of entities shall not be eligible for submission of Application and/or for consideration for the Project in any manner whatsoever.
- 3.4 The applicant must pay the non-refundable "Tender Document Fee".
- 3.5 The EMD shall be paid through Demand Draft or Bank Guarantee from a scheduled commercial Bank located in India in favour of Director, Fisheries payable at Patna.
- 3.7 The applicant should furnish payment details in the application. The original DD (issued under seven days) should be submitted along with application before the due date.
- 3.8 All pages of the application & supporting documents being submitted must be self-certified and sequentially numbered by the applicant firm irrespective of the nature of content of the documents. Unsigned and unstamped application will not be accepted.
- 3.9 Incomplete applications / not complying to the requirements shall not be considered.
- 3.10 All clarifications/corrigendum and any information related to this will be published on the official websites: <http://fisheries.bihar.gov.in>
- 3.11 Queries if any may be sent in writing to the DoF official address by post or on official e-mail: directorfisheries-bih@nic.in
- 3.12 After publication of the notification, the contact person notified by Authority shall begin accepting written queries from the applicants. The Authority will endeavour to provide timely response to all queries.
- 3.13 However, the Authority makes no representation or warranty as to the completeness or accuracy of any response made in good faith, nor does authority undertake to answer all the queries that have been posed by the applicants.

4. Schedule of events



बिहार सरकार

Govt of Bihar
Animal & Fisheries Resources Department
Directorate of Fisheries, Patna, Bihar

1. With an objective is to analyze, consult, and diagnose various production factors (such as water, soil, diseases, etc.) by reaching the farmers' ponds to ensure successful fish farming in pond aquaculture. Under this, farmers will be provided with free technical and managerial solutions related to fisheries in real-time. Additionally, information about new schemes will also be easily accessible at their doorstep.
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Methods of Selection	Least Cost Method (L1)
Last date for submission of queries/clarifications through E-Mail/Speed post/Courier
Date of Pre-bid Meeting and venue At Department's Meeting Hall on 2 nd Floor, New Secretariat, Vikash Bhawan, Bailey Road Patna-800015
Last Date and time for receipt of response to EOI
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Letter of Awards	To be notified later.
Nodal Person for general queries only	Sri Pramod Bhagat , Asst. Director, Fisheries (Planning), Directorate of Fisheries, New Secretariate Vikas Bhawan, Bailey Road, Patna-800015 Mobile: 9473 191575
Website	https://state.bihar.gov.in/ahd
E-Mail	directorfisheries-bih@nic.in
Amendment /corrigendum, if any, shall be published at above mentioned web address.	

Directorate of Fisheries, Bihar, Patna (AFRD) reserves the right to accept or reject any or all proposals without incurring any obligations to inform the affected applicant/s of the grounds thereof.

Director, Fisheries
Bihar, Patna,
Directorate of Fisheries,
Animal & Fisheries Resources Department,
Vikas Bhawan, Bailey Road, Patna- 800015

Section III Annexure

ANNEXTURE-I**APPLICANT'S AGENCY AND EXPERIENCE****Applicant Details:**

(i)	Name of the Applicant/ Agency	
(ii)	Name of the Authorized Signatory/ Head of the Organization & Designation	
(iii)	Date of Establishment(Regd. No. & Date)	
(iv)	Number of Years in the Business	
(v)	Address of Registered HQ office/s & Branches:	
(vi)	Operational Area	
(vii)	Email ID	
(viii)	Mobile No. & Phone No.	
(ix)	PAN Card No: (Enclose copy)	
(x)	GST No. (If already obtained) Enclose copy of registration	

Year wise financial particulars, audit, Tax filing + details where applicable:

Year	Annual turnover (Rs. In lakhs)	Whether Financial Audit is done? (Yes/No). {If yes, enclose the copies of audit)	Whether Income Tax Returns is filed? (Yes/No) (Furnish the copy of the return)
2022-23			
2023-24			
Total			

(IT filing details of last/current years for firms with 2 years shall submit IT filing available or shall submit self- certified bank statements, if IT filings are not available)

**Whether the Organization was black listed/ involved in any litigations/ Departmental enquiries/Recoveries of Govt., funds etc?:_____ (Yes or No).
If Yes, details to be furnished. If no, they have to submit notarized declaration.**

[Handwritten signatures and marks]

Details of Non-Refundable Tender Document fee annexed:

Demand Draft No.	Issue Date	Issuer Bank	Amount (Rs.)

Details of EMD annexed:

Demand Draft No.	Issue Date	Issuer Bank	Amount (Rs.)

OR**Details of Bank Guarantee annexed:**

Bank Guarantee details	Issue Date	Issuer Bank	Amount (Rs.)

(Applications found deficient in any respect are liable to be rejected without any further correspondence).

Declaration:

I, _____, S/D/W/o _____, as authorized signatory of _____ (firm) do hereby declare that all the information furnished in this application form are true to the best of my knowledge.

Date:

Place:

**Signature of the Authorised
person / Head of the
Organization**

Financial Bid**Annexture- II (a)**

Unit Cost details of Mobile Fisheries Lab-cum-Awareness Van (Amount In Lakh)				
Sl. No.	Components	Quantity	Estimated Cost (Lakh)	Remarks
1	2	3	4	5
1	Cost of Vehicle which includes Vehicle Base Price, Interior Fabrication cost, Relevant accessories, Customization cost, Gen-set, Small Freeze, Split AC, LED TV, Stabilizer, Inverter, GST, Insurance, Registration etc.	1		
2	Cost of Water & Soil Parameters Testing Equipment/Kit, Chemicals, Glass wares, Computer, UPS, Printer etc	1		Details annexed as Annexture-II (b)
Total				

Annexture- II (b)

Details of equipment's related to testing of critical parameters (ICP) to be installed in Mobile Fisheries Lab-cum-Extension Vehicle and estimated equipment wise unit cost.

(1) Details of important water parameter testing, associated equipment and equipment wise unit cost.

Sl. No.	Paramerters (मापदंड)	Parameters की जाँच हेतु Equipment's	Cost (Rs.)
1	2	3	4
i.	pH	pH meter, pH paper	
ii.	Dissolve Oxygen (DO)	Portable DO meter	
iii.	Alkalinity	Alkalinity Testing Kit	
iv.	Turbidity (Secchi Disk)	Secchi Disk	
v.	Hardness	Hardness Testing Kit	
vi.	Ammonia (unionized)	Ammonia Testing Kit	
vii.	Water Temperature	Water Thermometer	
viii.	Nitrite	Nitrate Testing Kit	
ix.	Iron	Iron Testing Kit	
x.	Salinity	Salinometer	
xi.	TDS	TDS - Portable Meter	
Total (1)			

(2) Details of testing of important parameters (IPS) of soil, its related equipments and equipment wise unit cost.

Sl.	Paramerters (मापदंड)	Parameters की जाँच हेतु Equipments	Cost (In Rs.)
1	2	3	4
(i)	pH	Soil pH meter	
(ii)	NPK	NPK Testing Kit	
(iii)	Organic Carbon	Organic Carbon Testing Kit	
Total (2)			

(3) Details of unit cost for water and soil testing Equipments & Glassware and equipment wise. (पानी एवं मृदा जाँच हेतु Equipments & Glassware तथा उपकरणवार इकाई लागत की विवरणी)

Sl.	Equipments	Parameters	Cost (in Rs.)
1	2	3	4
(i)	Distillation units	For water & soil	
(ii)	Refrigerator	Common	
(iii)	Analytical Balance	Soil Sampling	
(iv)	Water bath	Soil Sampling	
(v)	Borosil Glassware (Biker, Pipettes, Petridis, DO bottle etc.)	-	
(vi)	Different types of chemical for soil & water analysis	-	
(vii)	Computer, UPS, Printer etc.	Report analysis & Printing	
Total (3)			
Grand Total (1+2+3) (In Rs.)			

Total estimated expenditure for the above three components (1+2+3) =

.....

Annexture -III

Specification of Mobile Fisheries Lab-cum-Awareness Van

Part - 1 : Specification of Base Vehicle

Sl.	Particulars	Specifications
I	2	3
i.	Type of Vehicle	4 Wheeler
ii.	Engine Capacity	2000CC- 2600CC
iii.	Vehicle Emission	BS-VI
iv.	Type of Fuel	Diesel
v.	Colour of Vehicle	Blue
vi.	Top Speed	Minimum 60KMPH
vii.	Air Conditioner	Cabin & Rear compartment (controlled/separation)
viii.	Engine BHP	Minimum 100HP
xi	Type of Vehicle Body	Chassis
x.	Number of Doors	Minimum 03
xi.	Fuel Tank	Minimum 45 litre
xii.	Length of Vehicle Body	Minimum 5000 mm
xiii.	Width of Vehicle Body	Minimum 1800 mm
xiv.	Height	Minimum 1800 mm
xv.	Ground Clearance	Minimum 200 mm
xvi.	Wheelbase	Minimum 3100 mm
xvii.	Gross Vehicle Weight (GVW)	Minimum 2800 mm
xviii.	Type of Tyre	Radial/Tubeless
xix.	Vehicle transmission system	Manual
xx.	Number of speed forward gear	5 forward & 01 Reverse
xxi.	Type of wheel drive	Two wheel drive
xxii.	Type of steering	Power
xxiii.	Front vehicle break	Disc
xxiv.	Rear vehicle break	Drum
xxv.	Vehicle brake ABS fitted	ABS Fitted (Optional)
xxvi.	Vehicle air Intake system	Turbo charged

xxvii.	Engine Torque	Minimum 240 Nm
xxviii.	Gear Box	Manual
xxix.	Engine Cylinder	4 Cylinders
xxx.	Mileage	Minimum 10Km/Ltr.
xxxi.	Warranty	36 months or 3 lakh km which occurs first
xxxii.	Warranty of Battery	Minimum 36 months
xxxiii.	Number of free services	Number of free service during warranty minimum 03
xxxiv.	Seating Capacity in vehicle	Minimum D+2
xxxv.	Availability of service centre	MVU should be backed by service onsite network for maintenance & repairs authorized service station should must be in 4 districts (Motihari, Saharsha, Munger and Patna) of Bihar
xxxvi.	Low fuel warning light	Yes

Part-2 : Customization & Fabrication

Sl.	Particulars	Specifications	Remark
1	2	3	4
i.	Fabrication details of interiors part of Mobile Van	<ol style="list-style-type: none"> 1. Soil & water parameter testing platform 2. Fish disease diagnostic facility with microscope & sample keeping space (platform/rack) 3. Overhead rack with sliding glass for storage of chemical & small equipments 4. Wash basin 5. Sitting arrangements for 2 persons 6. Storage cabinet & drawers 7. Slab for lab equipments 8. Waste bin 9. Fire Extinguisher holding space 10. Internal lighting system 11. Inverter keeping space 12. Charging socket 13. Space for Refrigerator (50 lit. Capacity) 14. Driver & Rare cabin partition with sliding communication window 15. Bottle chemical stand for container 16. Space for Computer, UPS & Printer 17. Space for Gen & Inverter set 18. Drinking Water Pot Space 19. First-Aid Box 	

ii.	Relevant Accessories for Mobile Van	<ol style="list-style-type: none"> 1. Split air condition (1 ton) 2. Wall fan (2 Nos.) 3. Generator set (3KVA) 4. Stabilizer 5. Display LED (44") 6. Small Freeze (40-50 lit.) 7. Fire Extinguisher (2 Nos.) 	
iii.	Other Accessories	Any other required items which can be used to improve the functionality of the Mobile Lab Van should be added/provided separately.	

Annexure-IV**BANK GUARANTEE Format**

(To be on non – judicial stamp paper of appropriate value as per Stamp Act relevant to place of execution.)

In consideration of _____ (Bidder) submitting the Bid for Selection for Agency for implementation of Fisheries schemes in Bihar, in response to the RFP Notice issued by Directorate of Fisheries , Animal and Fisheries Resources Department Govt. of Bihar vide Tender No. being a bidder , required to deposit EMD as per (insert name of bank) hereby agrees unequivocally ,.....

Dated :and the terms of the RFP , the irrevocably and unconditionally to pay Director Directorate of Fisheries (hereinafter referred to as "Procurer") at Patna , Bihar forthwith on demand in writing from Director Fisheries, Directorate of Fisheries, on behalf of Animal and Fish Resources Department , Government of Bihar any amount up to and not exceeding Rs _____ (Rupees _____ only), on behalf of _____ (Bidder).

This guarantee shall be valid and binding on this Bank up to and including _____ and shall not be terminable by notice or any change in the constitution of the Bank or the term of contract or by any other reasons whatsoever and our liability hereunder shall not be impaired or discharged by any extension of time or variations or alternations made, given, or agreed with or without our knowledge or consent, by or between concerned parties.

The Guarantor Bank hereby agrees and acknowledge that the Procurer shall have a right to invoke this BANK GUARANTEE in part or in full, as it may deem fit

Our liability under this Guarantee is restricted to Rs. _____ /-(Rupees _____ only).
Our Guarantee shall remain in force until _____ The Procurer shall be entitled to invoke this Guarantee until _____

The Guarantor Bank hereby expressly agrees that it shall not require any proof in addition to the written demand by the Procurer, made in any format, raised at the above –mentioned address of the Guarantor Bank, in order to make the said payment to the Procurer.

The Guarantor Bank shall make payment hereunder on first demand without restriction or conditions and notwithstanding any objection by the Bidder or any other person. The Guarantor Bank shall not require the Procurer to justify the invocation of this BANK GUARANTEE, nor shall the Guarantor Bank have any recourse against the Procurer in respect of any payment made hereunder.

This BANK GUARANTEE shall be interpreted in accordance with the laws of India. The Guarantor Bank represents that this BANK GUARANTEE has been established in such form and with such content that it is fully enforceable in accordance with its terms as against the Guarantor Bank in the manner provided herein.

This BANK GUARANTEE shall not be affected in any manner by reason of merger, amalgamation, restructuring or any other change in the constitution of the Guarantor Bank.

This BANK GUARANTEE shall be a primary obligation of the Guarantor Bank and accordingly the Procurer shall not be obliged before enforcing this BANK GUARANTEE to take any action in any court or arbitral proceedings against Bidder, to take any claim against or any demand on Bidder or to give any notice to the

Bidder to enforce any security held by the Procurer or to exercise, levy or enforce any distress, diligence or other process against the Bidder.

The Guarantor Bank acknowledges that this BANK GUARANTEE is not personal to the Procurer and may be assigned, in whole or in part. (Whether absolutely or by way of security) by Procurer to any entity to whom the Procurer is entitled to assign its rights and obligations.

Notwithstanding anything contained herein above, our liability under this Guarantee is restricted to Rs. _____ / - (Rupees _____ only), and it shall remain in force until _____ with an additional claim period of thirty (30) days thereafter. We are liable to pay the guaranteed amount or any party thereof under this BANK GUARANTEE only if the Procurer serves upon us a written claim or demand.

Signature _____

Name _____

Power of Attorney No. _____

For _____ (Insert name of the Bank)

Banker's Stamp and Full Address. Dated this _____ day of _____

ANNEXURE V

Non-Blacklisting Declaration Letter

Affidavit of not being Black Listed as per the specimen on non-judicial stamp (Rs 100) paper duly attested by the 1st Class Magistrate/Notary, as per specimen given below:

**AFFIDAVIT
(Specimen)**

I/We/ _____ M/s _____ are
registered
Company/Ltd Company etc. as per Registration Certificate
No. _____ issued by _____ having registered office
at _____

_____ and manufacturing/supply base at _____ do hereby
declare and solemnly affirm that I/We have not been Black-listed, nor mine/our
Tenders have ever been cancelled by any State/UT/Central Government or any partner
or shareholder either directly or indirectly connected with or has any subsisting
interest in the business of my/our firm nor any legal proceedings have ever been
initiated/pending or any penalty has ever been levied due to delay of non-completion
of work/service/supply order by any State/UT/Central Government or by any
authority.

Place: _____

DEPONENT

Dated: _____

Verification

I/We do hereby solemnly declare and affirm that the above declarations are true and correct to the best of my knowledge and beliefs. No part of it is false and nothing has been concealed therein.

Place: _____

DEPONENT

Dated: _____

Note: The affidavit should not be more than two months old from the date of publication of

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Annexure- VI

Power of Attorney for Authorised signatory

(To be executed on non-judicial stamp paper of the appropriate value in accordance with relevant stamp Act. The stamp paper to be in the name of the entity who is issuing the power of Attorney)

Dated:

Know all men by these presents, We, (Name of Company and address of the registered office) do hereby constitute, nominate, appoint, and authorize Mr./ Ms. son/daughter/ wife and presently residing at who is presently employed with/ retained by us and holding the position of as our true and lawful attorney (hereinafter referred to as the "Authorized Representative" to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our application for "Mobile Fisheries Lab-cum-Awareness Van" but not limited to signing and submission of all documents and writings, and providing information/ responses to Directorate of Fisheries, Bihar representing us in all matters before Director of Fisheries, signing and execution of all agreement and undertakings consequent to acceptance of our application for RFP and generally dealing with Directorate of Fisheries in all matters in connection with or relating to or arising out of our application for the said Project. AND, we do hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Authorized Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Authorized Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF 2025
For

(Signature, name, designation

and address) Witnesses:

1.


2.

Notarized

Accepted

.....

(Signature, name, designation and address of the Attorney)



Annexure – VII
RFP Documents Submission Indexing Letter
Table of Contents

Sl. No	Description	Page No
1	Filled Application Form (Annexure – I)	
2	Proof of Identity of the applicant	
3	Authorization letter of the Firm declaring the authorized signatory	
4	Proof of Registered office address in Bihar	
5	Proof of authorized service station in Motihari, Saharsha, Munger and Patna Districts of Bihar (should be backed by service onsite network for maintenance & repairs authorized service station should must be in 4 districts of Bihar.)	
6	Copy of registration of Firm (Proprietorship/Partnership/Pvt. Ltd /Public Ltd./Registered Society/Govt. Agency)	
7	Copy of GST return of last quarter	
8	Copy of PAN Card	
9	Copy of bank account details on name of Individual/Proprietorship/Entrepreneur/ Private Firm duly attested	
10	Copy of details of two financial years of Balance Sheet and Annual Turnover certified by a Chartered Accountant. Annual Turnover average of the last two years (FY 2022-23, FY 2023-24) (as per the last published Balance sheets), should be minimum of INR 50 Lakhs.	
11	The supplier/agency will provide an authorization certificate from the OEM (Original Equipment Manufacturer); that they have been authorized to participate in the tender and can provide/ sell vehicles.	
12	At least 2 years work experience to supply vehicle to central govt./state govt./PSU's/local bodies for similar kind of mobile van campaign	
13	Copy of Non-Blacklisting Declaration Letter	
14	Original Copy of Demand Draft	

Note: - Mandatory to attached in front cover page of the RFP documents submission.